

15TH JUDICIAL DISTRICT COURT

Plaintiff

Versus

DOCKET NO. _____

Defendant

PARISH, LOUISIANA

MANDATORY AFFIDAVIT FOR CHILD SUPPORT MATTERS

(Note: must be completed, signed, notarized and delivered to the Hearing Officer at least five (5) days prior to your Hearing Officer Conference)

BEFORE ME, the undersigned Notary Public, personally came and appeared the undersigned, who states that he/she is a party to the above captioned matter and that the following information is true and correct to the best of his/her information, knowledge and belief.

- 1. Your gross income as per La. R.S. 9:315, et.seq. \$ _____
- 2. Are you paying child support for other children? Yes/No
If yes, for each list:

<u>Parish where issued</u>	<u>Date of Judgment</u>	Amount of Award \$ _____
_____	_____	Amount of Award \$ _____
_____	_____	Amount of Award \$ _____
- 4. Total monthly child care expenses, including annualized summer costs \$ _____
- 5. Amount of monthly health insurance premium for child(ren) only \$ _____
- 6. Monthly amount of recurring medical expenses not covered by insurance (i.e., allergy shots, asthma meds, ADD meds, etc., as per R.S. 9:315.5) \$ _____
- 7. Monthly amount of any extraordinary expenses (special or private school expenses or transportation cost as per R.S. 9:315.6) \$ _____
- 8. Monthly income of the child(ren) as per R.S. 9:315.7. \$ _____

SWORN TO AND SUBSCRIBED before me this _____ day of _____, 20 _____.

Signature of Party

Notary Public

ATTORNEY CERTIFICATION

I hereby certify that I obtained the above information from my client and that based upon the representations and documentation provided to me by my client this information is believed to be accurate. This certification is made to the Court for use in determining child support.

Date of Conference

Signed By Attorney for Plaintiff/Defendant

Bar Number

Date of Certification

Address

Telephone Number

PLEASE NOTE: YOU MUST DELIVER THE FOLLOWING DOCUMENTS TO THE HEARING OFFICER AT LEAST FIVE (5) DAYS PRIOR TO YOUR CONFERENCE:

- (a) Your last two (2) years state and federal income tax returns, including all attachments, specifically all schedules, W-2 forms, 1099 forms and amendments.
- (b) Your four (4) most recent paycheck stubs. In the event no pay check stubs are available, other appropriate documentation shall be attached such as your employer's sworn statement.
- (c) Proof of health insurance such as insurance cards or policies and the cost of the health insurance on the child(ren) shall be attached.
- (d) Proof of day care costs, such as the day care fee schedule and canceled checks for at least four (4) months.
- (e) Certified copies of child support judgments from other courts.
- (f) A current Income and Expense Declaration Statement in compliance with Appendix 4 of the Local Court Rules is required if the parties' combined adjusted gross income exceeds the highest level specified in the schedules contained in R.S. 9:315.19 or if you are seeking a deviation.

PLEASE NOTE: If you are self-employed or employed by a closely held business entity in which you have an ownership interest, then ten (10) days prior to the Hearing Officer Conference you shall submit to the opposing party in accordance with La. R.S. 9:315.2 and/or 9:326, suitable documentation, which shall include but is not limited to the last three (3) personal and business state and federal income tax returns, including all attachments and all schedules, specifically Schedule K-1 and W-2 forms, 1099 forms, and amendments, the most recent profit and loss statements, balance sheets, financial statements and quarterly sales tax reports, and the previous twelve (12) months of personal and business bank account check registers, bank statements, canceled checks, receipts, expenses, and business credit card statements.